Date _____

CITY OF EASTMAN
APPLICATION FOR ZONING CHANGE
OR SUBDIVISION REVIEW

Name of applicant _____ Telephone No _____

Address of applicant _____

In order that the general health, safety and welfare of the citizens of the City of Eastman may be preserved, and substantial justice maintained, I (we) the undersigned respectfully request in connection with the property hereinafter described:

_____Rezoning from _____zone to _____zone. Fee $50.00

_____A variance from the terms of the Zoning Ordinance/Subdivision Regulations. Fee $35.00

_____Special Use Permit. Fee $35.00

_____A hearing on Preliminary/Final Subdivision Plat. Fee $50.00

_____Resident operated business in an R zone. Fee $35.00

The subject property is described as follows: _____
_____
_____
(Attach copy of legal description also)
The proposed use of the property is: _____
_____
_____

In the case of **REZONING**	Describe any changes which have taken place in the area to indicate that a change in zone is justified.
	_____
	_____
	_____
	Describe any error which may have occurred in zoning.
	_____
	_____
In the case of **VARIANCE**	Describe the unusual conditions of the property pertaining to size, shape, location or topography which justify the variance.
	_____
	_____
	_____
In the case of **SPECIAL USE PERMIT**	Give the section number of the Zoning Ordinance which refers to the special use applied for:
	_____
In the case of	_____

RESIDENT   _____

OPERATED   _____

In the case of   Copy of the Preliminary Plat shall be attached.

a subdivision

plat   Copy of the Final Plat and supporting statements shall be attached.

I hereby certify that I am the owner, or legal agent of the owner, in fee simple of the above described property.

WITNESS   SIGNED

_____   _____

Date: _____   Date: _____

It is the recommendation of the Eastman Planning Commission that the preceding application is **approved, disapproved.**

Date: _____   _____

                                                                             Signature—Chairman

City Council Action

Approved / Disapproved this _____ day of _____, _____ by a vote of _____ FOR and _____AGAINST.

                                                                 _____

                                                                 Signature—Chairman of the City Council

REZONING:
1.   Make application and pay proper administrative fee at City Hall.
2.   Planning & Zoning Board will have first reading of application at the next regular scheduled meeting (application must be in office 24 hours prior to meeting). Board will decide whether or not to proceed with application for public hearing at the next regular meeting.
3.   Advertise in local newspaper the property for public hearing three consecutive weeks prior to public hearing and post sign on property for rezoning three consecutive weeks prior to public hearing.
4.   Attend scheduled meeting for approval or disapproval.
5.   Board action will be given to city council for final approval on 4th Monday night or next regularly scheduled meeting after Planning & Zoning board acts.
6.   Council will finalize application within 30 days of being presented Planning & Zoning recommendation.

VARIANCE: SPECIAL USE PERMIT: RESIDENT OPERATED BUSINESS:
1.   Make application and pay proper administrative fee at City Hall.
2.   Planning & Zoning Board will have first reading of application at the next regular scheduled meeting (application must be in office 24 hours prior to meeting). Board will decide whether or not to proceed with application for public hearing at the next regular meeting.
3.   Advertise in local newspaper one week prior to public hearing and post sign on property at three consecutive weeks prior to public hearing.
4.   Attend scheduled meeting for approval or disapproval.

5.   Board action will be given to city council for final approval on 4th Monday night or next regularly scheduled meeting after Planning & Zoning board acts.
6.   Council will finalize application within 30 days of being presented Planning & Zoning recommendation.

SUBDIVISION REVIEW:
1.   Complete application & pay proper administrative fees. Attach copy of preliminary plats showing water, sewerage, roads and general layout of subdivision.
2.   Submit above packet to P & Z Board at meeting. Attach any and all pertinent information supporting project & justifying any variances requested. Board will act on application at next regularly scheduled meeting.